

# CITY OF NEWTON, MASSACHUSETTS

## PURCHASING DEPARTMENT

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April 25, 2011

## ADDENDUM #1

### INVITATION FOR BID #11-74

### LANDSCAPE MAINTENANCE OF CITY CONSERVATION AREAS

THIS ADDENDUM IS TO: **Answer the following Questions:**

Q1. Kennard Conservation Area – could I get a better description of work to be done?

**A1. Vehicular access to the small service vehicle parking lot and Kennard Path is at the pipe gate entrance on Dudley Road. The key for the pipe gate lock may be obtained at the Conservation Commission Office.**

**The monthly required maintenance tasks are to weed, grub, and flush-cut to the ground and remove from premises all vegetation -**

- 1. In the path from the orchard – 4’ wide pathway to be maintained.**
- 2. in the vehicular entrance and at the base of and overhanging the stone walls at the side of said entrance;**
- 3. in the bollarded pedestrian entrance;**
- 4. along the base of and in and on the old stone retaining wall to keep the stone wall revealed, front and rear sides;**
- 5. on the flat service vehicle parking area;**
- 6. on the sloped borders surrounding the parking area, EXCEPT THAT THERE SHALL BE NO DAMAGE TO OR REMOVAL OF THE BLUE-FLAGGED AZALEA SHRUBS PLANTED ON THE SLOPED BORDERS SURROUNDING THE PARKING AREA.**

**There are two gaps in the stone fence off Dudley Road. The more northerly one is a paved driveway opposite 249 Dudley Road and goes to Parks & Recreation property, the old Kennard Estate, which had an apple orchard on either side of this driveway and there are a few old apple trees remaining (the “orchard”). There is a path from this area to the (lower – toward the south) conservation area through a “tunnel” of overhanging shrubs and small trees (see 1 above). This path must be kept open by trimming limbs to either side and overhead, as necessary. The second, more southerly, access through the stone wall is the entrance to the conservation area. There is a bollard and pipe gate here (for which I have**

**the key) that blocks all but pedestrian traffic. The other tasks above all apply to the lower entrance and surrounding area.**

Q2. Is the Women and Minority Business Enterprise Plan a requirement?

**A2. It is desirable but does not apply to contracts < \$50,000. We expect this project to be less than that.**

Q3. At either end of Harwich (Baldpate Meadow) what is expected?

**A3. Rake up leaves, limbs/fallen branches and litter beyond the curb area at the end of Harwich (west – adjacent to #15 Harwich Rd) for about 3-4 ft beyond the end of the curb. Let me know if you see any dumping of vegetation or other material happening. Clean the area around the guardrail at the end of Harwich east as above. Dispose of all waste material off-site.**

All other terms and conditions of this bid remain unchanged.

**PLEASE ENSURE THAT YOU ACKNOWLEDGE THIS ADDENDUM ON YOUR BID FORM.**

Thank you.

A handwritten signature in black ink that reads "Rositha Durham". The signature is written in a cursive, flowing style.

Rositha Durham  
*Chief Procurement Officer*